

**HAMLIN MIDDLE SCHOOL
SAC MEETING Minutes
October 17, 2023**

Meeting Called to Order: 5:42pm by Margaret Senese

In Attendance: Mandy Pike, Nina Van Brunt, Joseph Rubio, Cailin Senese, Margaret Senese, Anetria Jenkins, Raquel Dawsey, Dr. Knight, Mary Ballerino, Laquel Glenn

Approve the Minutes from September 19, 2023

Motion to Approve 1st: Nina Van Brunt

2nd: Mandy Pike

Principal's Report (Announcements):

- Thought Exchange Student Survey 11/06-11/10
 - Our school was randomly selected
 - Focused on school culture and student connection
 - Students can Opt-out
 - Results are anonymous
 - There is a link for parents to take the survey as well
 - Survey results go straight to the district
 - No minimum percentage required of students that need to take it
 - Internal Goal will be set by Hamlin: 95% (811 students) 854 students total
 - Dr. Knight will ask if there is a way to monitor student participation
- 2nd nine weeks start
 - Info will sent out on students who improved/made honor roll
- Athletics and VPA events
 - Volleyball 10/25 1st game
 - Prism Event 10/19 (1 hour-ish)
- SAC Roster has been improved, we met all criteria, voting members must be balanced (Quorum)
 - 20% must be Black/African American
 - 80% White/Caucasian
 - 30% Hispanic
 - Race, Ethnicity, Stakeholder (someone in the community), OCPS requirement (Teacher, Classified), Parent, Student
 - Push SAC Roster out to the faculty, support and parents for a formality vote
 - Will be pushed out in the Coyote Chronicle

School Improvement Plan (Goal Updates):

- SIP 23-24 Goals (tabled for next meeting)
 - Not yet approved by district

Old Business:

- Revise and Approve SAC Bylaws (tabled for next meeting pending approval of new SAC Voting Member Roster)

New Business:

- Development of School Recognition Funds Proposals
 - We do not know at this time how much the funds will be
 - SAC will have final approval how funds will be allocated
 - Must vote and approve by 02/01, otherwise it will be divided among current teachers
 - Dr. Knight will send out a request for seven days for proposals from staff on how to allocate funds
 - Proposals will be put on a confidential ballot for all staff members. Principal cannot vote
 - SAC must approve top 3 proposals
 - The top 3 proposals will be submitted for a final vote in an open forum
 - Ballot must include NONE of the ABOVE
 - If none of the above receives the most votes, the process will be restarted as long as it is before 02/01
- Possible date change for November/December - Propose 11/14 as a SAC date and 1/23 as a SAC date

Open Agenda (Public comments):

Can there be some type of documentation sent to the state to change representation policy?
Dr. Knight will send a recruiting announcement in Coyote Chronicle.

Meeting Adjournment: 6:51pm

Motion to Adjourn 1st: Nina Van Brunt

2nd: Dr. Knight

Next Meeting Date, Time, and Location:

- Next Meeting Date: Tuesday, November 14, 2023 at 5:30pm in the Media Center at Hamlin Middle School
- Tuesday, December 19, 2023 at 5:30pm in the Media Center at Hamlin Middle School
- Tuesday, January 24, 2024 at 5:30pm in the Media Center at Hamlin Middle School